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**FOOTBALL
QUEENSLAND**

Sanctioning Policy

PURPOSE

The purpose of the Football Queensland Sanctioning policy is to provide clarity, support and guidance to FQ Football Clubs, Football Associations and Futsal Clubs when hosting events outside the regular football/futsal season. Sanctioning is required for insurance, risk and football management purposes. The insurances provided by Football Queensland only apply to events sanctioned by Football Queensland, subject to the terms of the relevant policies.

SCOPE

This policy applies to Football Queensland Associations and clubs including Association member clubs and affiliates.

This policy covers all forms of events including, but is not limited to, activities such as:

- Gala days, tournaments, holiday clinics, camps, charity events, festivals
- Pre-season Come-and-Try days
- Summer Football events and competitions
- All events involving a jumping castle or amusement ride, including end of year presentations.
- Off-site club events or functions
- Alternative training activities that are not football activities
- Extended training requests
- Interstate tour permits
- International tour permits
- Participation in a sanctioned event
- Any event or activity, which is not a normal winter football activity

The intent of this policy is to ensure events hosted by FQ clubs and associations can be covered by the scope of the FQ insurance policies and to assess the risk and football management of such events.

BENEFITS OF GAINING SANCTIONING APPROVAL

- a) Public liability insurance cover (subject to policy terms);
- b) Appropriate participant, referee and volunteer insurance (subject to policy terms);
- c) Access to FQ referees';
- d) Risk considerations; and
- e) Member Protection and Child Protection support and information.

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AIM OF SANCTIONING

Eligible FQ stakeholders that seek endorsement to conduct an approved Football Queensland event are required to complete the online application form and provide supporting documents.

Eligible stakeholders include;

- FQ Associations and their affiliates;
- National Premier Leagues Queensland and Football Queensland Premier League Clubs;
- FQ Futsal Clubs;

Grassroots football Clubs are required to seek the support of their parent Football Association when submitting the application documents. A copy of the online application will be automatically sent to the Club's Parent Football Association for approval.

The application document will consist of;

- Sanction Request Form – via JotForm

Should a Zone decline a sanction request and the club appeals the decision, both organisations are required to state their case to FQ who will then make a final decision in relation to the sanction application.

Following the review of the application along with the competition rules and regulations (if applicable) and any additional supporting documentation, FQ or the relevant Zone will contact the applicant regarding the application outcome.

Upon approval of the sanctioned event:

- A copy of the approval confirmation will be emailed to the host club by the relevant Zone
- The organiser may begin promotion of the event.

Note that promotion of FQ sanctioning of the event, including the use of the FQ logo prior to approval confirmation is prohibited.

Should the event require any additional changes to those approved in the application process, FQ must be notified immediately.

Any event that includes MiniRoos Football age groups of U6 to U11 must apply the principles of FFA.

MiniRoos Club Football <http://www.miniroos.com.au>

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ELIGIBLE PARTICIPANTS

Eligible participant entry into a sanctioned event is limited to:

- Affiliated teams of an Association and Club;
- Affiliated teams of a FQ affiliated club;
- Affiliated teams of FFA Member Federations;
- All participants including but not limited to players, team officials, referees and volunteers must be registered members of the current football season on MFC; and
- All participants from outside the host Association and/or Club must have approval from the parent association or where applicable the FFA Member Federation

COMPLIANCE

Organisers that fail to follow the processes, comply with the policies and or meet the required standards outlined in this policy document may be subject to disciplinary action which may include the following:

- a) FQ removing the endorsement/sanction status of the event and inform all participating members including but not limited to players, team officials, referees and volunteers;
- b) Subject to the type of offence – FQ reserves the right to notify the event organisation; and/or reject future event applications of the applicant.

FOOTBALL QUEENSLAND POLICIES

In addition to complying with relevant FQ rules and regulations, all organisers should be aware of the:

- a) Football Queensland Heat Policy
- b) Football Queensland Lightning Policy
- c) FFA National Member Protection Policy

These policies can also be found on the FQ website.

MEMBER PROTECTION

The FFA and FQ have a duty of care to everyone associated with football and to the individuals and organisations to who the national member protection policy applies. In accordance with the national member protection policy, Football Queensland must enquire into the background of those who undertake any work, coaching or regular unsupervised contact with people under the age of 18 years.

All coaches, managers, referees and any other persons in either a paid or voluntary capacity working or volunteering with children aged under 18 years must apply for a Working with Children Check and provide a valid WWC Number to the club, association or organisation they are working or volunteering with.

Only team officials who have provided a valid WWC Number relevant to their volunteer or paid role, are permitted to work or volunteer with children under 18 years of age. Persons aged under 18 years who are working or volunteering with children are exempt from this requirement.

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CONSULTATION OR ADVICE

This Sanctioning policy has been developed to provide guidance for FQ Members and staff regarding sanctioning. FQ Members and staff who are unsure of their rights, liabilities or actions should seek clarification by contacting FQ.

DEFINITIONS AND INTERPRETATION

In this document the following words will have the following meanings:

Sanctioning is defined as follows:

Authorisation issued by Football Queensland to its members to conduct an event that complies with the National Curriculum philosophies and principles together with the guidelines outlined in this policy.

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